



COLLEGE OF
PHYSICIANS & SURGEONS
OF NOVA SCOTIA

Suite 400 – 175 Western Parkway
Bedford, Nova Scotia
Canada B4B 0G4
Phone: (902) 422-5823
Toll-free: 1-877-282-7767
Fax: (902) 422-5035
www.cpsns.ns.ca

Sponsorship is a necessary condition for practice under a Defined licence in Nova Scotia. The Sponsor works with the College and the Defined licence physician's Supervisor to ensure patient safety and support the physician's progress towards Full licensure.

At all times, the discretion to grant or withdraw sponsorship rests with the Sponsor.

The Medical Practitioners Regulations establish the following criteria under which a physician may act as Sponsor for a Defined licence holder on the Conditional Register:

1. The Sponsor must be registered in the Full Medical Register and hold a Full licence;
2. Unless otherwise approved by the Registrar, they must hold a senior position in the health authority (now health authority zone) in which the supervised licensee will be practising; and
3. They must be approved by the Registrar.

The Sponsor will not, without the permission of the Registrar, also act as the Supervisor of the Defined licence holder.

Terms of Sponsorship

***For review and sign-off by the Sponsor. Please return to registration@cpsns.ns.ca or fax to (902) 422-5035*

Today's Date	
Health Authority Zone	
Sponsor Name	
Medical Department	
Defined Licence Physician Name	
Registration Coordinator at CPSNS	registration@cpsns.ns.ca or (902) 422-5823

Sponsorship is a necessary condition for practice under a Defined licence in Nova Scotia. The Sponsor works with the College and the Defined licence physician's Supervisor to ensure patient safety and support the physician's progress towards Full licensure.

At all times, the discretion to grant or withdraw sponsorship rests with the Sponsor.

Unless otherwise stated, the Defined licence physician will be the Most Responsible Physician for patient care provided under the course of this agreement.

Sponsor Qualifications

The Medical Practitioners Regulations establish the following criteria under which a physician may act as Sponsor for a Defined licence holder on the Conditional Register:

1. The Sponsor must be registered in the Full Medical Register and hold a Full licence;
2. Unless otherwise approved by the Registrar, they must hold a senior position in the health authority (now health authority zone) in which the supervised licensee will be practising; and
3. They must be approved by the Registrar.

The Sponsor will not, without the permission of the Registrar, also act as the Supervisor of the Defined licence holder.

Role and Responsibilities

As Sponsor of the Defined licence physician, I agree to:

1. The Defined licensee will be working greater than 0.5 FTE;
2. Arrange for and approve, in writing, a Supervisor for the Defined licence physician;
3. Report to the Registrar on the Defined licensee's performance in a manner and frequency acceptable to the Registrar;
4. Notify the Registrar immediately if there are any concerns about the Defined licensee's practice, including relevant concerns of capacity, competence or character;
5. Notify the Registrar immediately if the Defined licensee ceases to practise within the designated health authority zone;
6. Provide adequate notice, , to both the Registrar and Defined licensee of my intention to withdraw sponsorship;
7. Provide adequate notice, , to both the Registrar and Defined licensee of my intention to transfer sponsorship to another individual;
8. Support the designated Supervisor in the execution of their duties as an agent of the College;
9. Monitor and support the Defined licensee in their progress towards obtaining the necessary qualifications for Full licensure.
10. Participate in an orientation to the College's supervision framework and web-based supervision portal.
11. Review and sign off, in a timely manner, on all required supervision documents.
12. Remain current with the College's policies and resources (see links below) relating to Defined licensure and Supervision, including:
 - I. [Certification Requirements for a Defined Licence](#)
 - II. [Defined Licence – Route to Full Licensure](#)
 - III. [Acceptable Alternatives to the LMCC](#)
 - IV. [English Language Proficiency](#)
 - V. [Guidelines for Clinical Supervision](#)
 - VI. [Notification of a Complaint to Sponsor and Supervisor](#)

Withdrawing Sponsorship

At all times, the discretion to grant or withdraw sponsorship rests with the Sponsor. The Sponsor may withdraw sponsorship at any time. This is a serious decision because upon withdrawal of sponsorship, the Defined licensee is removed from the conditional register and no longer holds a licence to practice medicine within Nova Scotia. It is advisable that the Sponsor discuss the matter with the Supervisor and the College before making a final decision. The Sponsor must notify in writing the College, the Supervisor and the Defined licensee of withdrawal of sponsorship.

I have read and understand the Terms of Sponsorship above.

Sponsor's Name: _____

Signature: _____

Date: _____

The College agrees to:

- Provide orientation and training to the Web-based Supervision Portal on the College's web-site to support the Sponsor, Supervisor and Defined licence physician with reporting requirements.
- Provide support to the Sponsor and Supervisor in their role during the course of Supervision.
- Notify the Sponsor and Supervisor when a complaint is received against the Defined licence physician. The resolution of the complaint will also be shared with the Sponsor and Supervisor.
- Respond in a timely manner to concerns raised by the Sponsor and/or Supervisor through the course of supervision.

College Representative: Jasmine Paloheimo, Supervision Coordinator

Signature: _____

Date: _____